



Grace Manor Family Council Meeting Minutes
Thursday June 10, 2021 @ 1:00pm by Zoom

Chair: David Bishop

Present: 16 Family Members and 4 Staff

Staff Assistant: Justine Dudziak, Director of Programs and Services

Welcome

Justine Dudziak welcomed everyone and provided a gentle reminder that it is Family Council Week. Justine thanked council for their dedication and support. A poster to celebrate the week was posted on the web site as well as at the screener station.

David Bishop welcomed everyone to the Grace Manor Family Council and asked for a moment of silence. David reminded everyone that this meeting is not to focus on individual personal concerns but to engage with families so we can work together with management to build a positive and collaborative relationship in order to continue to make Grace Manor a great home for residents. David welcomed the guest speakers and thanked them for attending.

By Invitation: Jessica Radon, Administrator Grace Manor.

Jessica Radon provided a highlight to the Nurses Week / Staff Appreciation Week events that will be taking place starting June 14 through until June 18.

A vaccine compliance of 84% residents fully, 93% resident partial, 51% staff fully and 77% staff partial. Grace will be holding a clinic on Friday and anticipate another 8 residents and 2 staff to receive a vaccine. All colleges and, agencies need at least one dose to work here.

Changes to directive #3 happened recently and Jessica provided an update specifically around the change to the outdoor general visitor who are now able to come for unscheduled outdoor visits on the Grace Manor atrium patio. Indoor general visit will only be allowed for those residents who have a medical condition or extenuating circumstance that makes it impossible for them to go outside example: a bedbound

resident. Fully immunized essential caregivers who demonstrate proof will no longer be required to wear an eye mask. Staff and students who have previously tested positive will now have to get rapid tested 3x week after the 90 days of recovery.

There will continue to be changes as a part of the roadmap to recovery of Ontario. Jessica thanked everyone for their understanding and support.

Jessica shared the falls data and provided a screen share to do so.

Inventing in infrastructure is happening now and will continue to happen over the next year. Such areas as the new spa renovated bathrooms that already took place, and in the near future the removal of carpets, wood paneling and improvements to the serveries. Next week samples of the flooring, paint and cabinets will be on display in the chapel and residents and families are invited for view and rank in order of preference of color.

David thanked Jessica for the detailed update and welcomed Albert as the next presenter.

By Invitation: Albert Armah, Director of Resident Care

Albert started by thanking council for the invitation.

Albert provided an outline of the nursing staffing pattern both in and out of outbreak. In outbreak there are 4 PSW and out of outbreak there are 3 PSW approximately 1 PSW to 7 residents when out of outbreak along with one registered staff on each home area days evenings and nights. In addition, we also have RA (Resident Assistance) and PSW students (currently 21 students). All of which are cohorted just as the staff. Grace manor follows a primary care model and therefore does not rotate staff to better create relationships. The students who are very successful are kept and onboarded as our staff through Human Resources.

David thanked Albert and welcomed Jigisha as the next presenter.

By Invitation: Jigisha Patel, Restorative Care Nurse and Lead

Jigisha provided a summary of her role and the assessment of the incontinence bowel and bladder program. Provided a show and tell on the zoom screen of the various products used and the absorbency, sizing and tracking. All products are latex free and have an inner ledge for leakage. Approximate cost is \$1.50 per resident per day and that monies is covered by the government. We also provide scheduled toileting routine for those residents who are able example; before and after meals. If a designated caregiver takes a loved one out they are welcome to take some product along with them to support

care.

David thanked Jigisha for her presentation.

Business Portion:

David read a letter that he had sent to parliament regarding a summary of the last 18 months to advocate for residents.

David asked Audrey to give an update on the account total. Audrey reported \$9556.00 in account to be used directly for resident activity such as the Obie Machine. The last meeting a clip of the interactive projector machine was shown. All Grace Manor residents will receive a “celebration” gift bag for the opening of the new Faith Manor.

David thanked Audrey and other members for their dedication and hard work to raise such a large amount for residents.

The family council structure was open to the floor for discussions and an update was provided by Fred around the terms of reference that it is the corner stone of the council but needs some review and updating. The goal would be to have a draft to bring back to council at the next meeting. Michelle gave an overview of a meeting held with David, Michelle, Fred, Audrey, Susan and the Family Council Association of Ontario (FCO) to guide the update to our Terms of Reference. At the end of the meeting we all agreed to:

1. use FCO examples and best practices to streamline and update the GM terms of reference
2. Bring draft terms of reference back to council for review and input
3. Finalize based on member feedback and adopt via a formal vote
4. Organize elections for October to vote on four executive roles.

Michelle explained that FCO has offered to provide a FC101 session at our September FC meeting. FC 101 would review the role and purpose of Family Council and share best practices from across Ontario. Michelle asked for a vote to confirm if people were interested in such a session. Vote was held by a show of hands and the proposal was accepted.

In light of the review of the terms of reference that needs to take place a sub committee was formed and asked members of council if anyone would like to be apart of this process, looking for 3 additional sub -committee members. Please reach out to David if

you are interested.

Old Business:

Minutes accepted by Fred.

New Business:

Susan shared an idea with council to have a monument or creative piece of art work put in the atrium to pay tribute to the past year those residents who died during covid 19 outbreak. Email Susan at susangreenstreet@gmail.com if anyone has other ideas.

Fred read a letter and on behalf of Family Council Week. Attached to the minutes.

Website update, outlined was the current exploratory status. The idea is to have all related Grace Manor FC business in one location for convenient membership access. A rough website frame now exists and the HCH webmaster stated it was feasible to implement. There are still some missing elements. Once known they will be presented to the membership for discussion with the various options.

David Thanked all council members for attending and asked that the meeting be adjourned. Fred second the motion. Next meeting date set for July 27 1:00 via zoom.

Closing Remarks/ Adjournment:

David thanked all family members for joining in the meeting and supporting the continual quality improvement of resident care at Grace Manor. David asked that members use the evaluation at the bottom of the agenda to rate the meeting and presenters.

Next Meeting Date and Time

Next meeting will take place Tuesday July 27, 2021 at 1:00pm-2:00pm via Zoom. Please check the website for the upcoming memo and Zoom ID number and password to log in. We will also be using our new Cliniconex system to send messaging/reminders out to families for the next meeting.

***For more information about Grace Manor Family Council, please contact:
David Bishop @ 905-824-8786 or email: dbish3845@gmail.com***

Grace Manor Family Council
for five months ending May 31, 2021

Balance Forward December 31, 2020	9,556
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Income

Donations	50
Mask Donations for Materials	
Mask Sales	<u>1,452</u>
Total Income	1,502

Expenses

Mask Expenses	183
Eye Click Magic Sells	<u>2,250</u>
Total Expenses	2,433

Fund Balance	8,625
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Family Council Week 2021 Theme (June 5-11)

Honouring Loss & Celebrating Life in Long-Term Care

Family Council Week began as a one-day event in 2010. The purpose was to celebrate and raise awareness of the large contributions Family Councils make to the health care system in Ontario. Since then it has grown to a week-long celebration of the incredible work and advocacy Councils do to support long-term care communities.

This time around our team struggled to come up with a theme given the circumstances of the last year and half. We acknowledge the many ways the COVID-19 pandemic has impacted our lives not only across the province but globally. For the upcoming Family Council Week in June, we want to recognize the many individuals living, advocating and working in long-term care that have endured immense loss and grief throughout the pandemic. Our hope is for Family Councils to creatively honour and celebrate the lives lost, offer each other peer and community support, and encourage more TLC for LTC. We know there is a way for all of us to work better together and improve the sector amidst ongoing adversity and uncertainty.