

# Faith Manor Family Council Meeting Minutes

## May 14, 2025

<b>Date:</b>	WEDNESDAY May 14, 2025
<b>Time:</b>	7:00PM to 8:00PM
<b>Location:</b>	Hosted on TEAMS <a href="#">FC online link</a> and in Education Room
<b>Topic:</b>	Faith Manor Family Council Meeting
<b>Present:</b>	Peter Dykstra, Lynn VanLieshout, Terry Shea, Michael Goulding, Sellinor Ogwu, Jody Clarke, Shirley Graham, Alisa Bovell, Ashfia Sufyani, Louise Andrews

### **Welcome and chaired by Peter Dykstra- Opening Statement:**

The Family Council is not meant to be a place to vent individuals' concerns, complaints or situations that need to be dealt with in a timely and personal way with the residents and staff involved. There are four main functions of the family council. They are:

1. To provide support to family members and offer guidance to new families during their transition to Faith Manor
2. To provide education for family members to learn and gain an understanding of Faith Manor and how it operates.
3. To be advocates and assist in problem-solving regarding collective concerns to improve the residents' quality of life.
4. To communicate and provide an opportunity for family members to be informed about what is happening in the home and to solicit ideas, give feedback and make suggestions from members to the home.

### **1. Approval of Minutes for April/25**

Moved by Terry Shea, seconded by Lynn vanLieshout, *Carried*

### **2. Matters arising from previous minutes**

- Draft letter to introduce and invite family members to join the FM Family Council – to be approved
- Website revision of FM Family Council section -Not complete yet. New IT person just starting in the role.
- Concern update re: staff attendance boards

### **3. Administrator's Report**

Nothing much to share. Now into the second quarter of April–June, 2025. We are okay in regard to inspections; the Ministry was satisfied with FM's reports. Minor issues were fixed while the Ministry was present, and others have been corrected since.

### **4. Program Director's Report**

The order for door decals has been placed, just waiting for the installation date. It should take about one week to install. Abby boards have been delivered. One has been set up as a mobile board and will be set up on the second floor to see how it works. It will be delivered tomorrow. Jody will keep us updated as to how things pan out. It is a gaming device that has different levels available to play. Has a steering wheel, radio, etc.

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The planters that were ordered have arrived. One has been delivered per floor. Planters are mobile and can be moved around to individual rooms and adjusted to work with mobility/accessibility aids. Some families at the Towers may be in the nursery business and could be asked to donate plants.

June is seniors' month – things are planned. Smile Theatre production is happening in June. Happening Friday, June 6<sup>th</sup> in Heritage Hall from 2-3. (Remember that Song) A variety of activities are happening on the following Saturday, and other activities are happening throughout the month.

Onboarding 5 new students from Queen's University to help with social events for residents.

## 5. New Business

- Introduction and discussion with the new Dietary Manager (Ashfia Sufyani) was present, and folks were allowed to pose questions.
  - Michael asked if he would be able to donate fresh pears from his orchard so that residents could have some fresh fruit. Approval will be required to use them.
  - Currently reviewing menu and adjusting based on resident feedback. Peter mentioned that salads need to be cut smaller, as some pieces are very large and difficult to feed to residents or for them to feed themselves. Ashfia will get that implemented by Monday.
  - Folks have noticed an improvement in the food over the last while.
  - Cost of food per resident is set by the government - \$13.07/day for all three meals, snacks, and supplements
- Ministry Inspection Report – see Administrator's report
- Eden Approach to Care – Could Jacquie attend our next meeting
- Discussion and feedback re: LTC newsletter
- Open discussion, comments (time permitting)
  - Peter attended Grace Manor's meet and greet and thought it might be something we should try as well. GM did it on a Saturday at lunch, which could work for FM as well.
  - It might be nice to have Tracy Kamino attend to talk about the future of the home, funding envelopes, etc.
  - Some members mentioned that their loved ones have had clothing returned from the laundry with marks all over the clothing that were so bad it needed to be replaced. Has anything changed with laundry in the last year? Perhaps laundry could be asked to attend one of our meetings?

## 6. Closing Remarks/Reminders

- **Next meeting: Jun 11, 2025 7PM – online and in Education Rm.**

## 7. Meeting adjournment: 8:05 PM

Signed:



Date: