

Grace Manor Family Council Meeting MINUTES

Date:	Tuesday, November 2, 2021
Time:	14:00-15:30
Location:	Virtual - ZOOM Meeting

In Attendance	Representing
Michelle van Beusekom	Chair
Maria Tandoc	Co-Chair
Vitina La Mantia	Treasurer
Angie McCrea	Secretary
Jessica Radon	Administrator
Justine Dudziak	Programs & Support Services
Rohit Sharma	Dietary Manager
Alice Scheepstra	
Audrey Schreuders	
Carole Berry	
Catherine Jotautas	
Cheryl Molczanski	
Fred Benedikt	
Gwen Veenstra	
Hank Kuntz	
Lori West	Resident
Marilyn Preklet	
Saskia	
Susan Bland	
Susan Dulis	
Susan Greenstreet	
Tina Whittle	

Minutes Items
Welcome and chaired by Michelle Van Beusekom
<ul style="list-style-type: none"> ▪ Old Business: <ul style="list-style-type: none"> • Minutes approval (Oct 5, 2021) – approved (Fred / Hank) • GM FC Website Discussion (Fred Benedikt) <ul style="list-style-type: none"> - Final stages – Michelle & Fred flushed out information - Awaiting decision on if HCH can host website (free) or if there are any conditions - Waiting for response from Trish Krale, Director of Communications - A design using WordPress will be done - Trish will be at the next meeting

Minutes Items

▪ **New Business:**

GM Administration

• **Jessica Radon – Grace Manor Administrator**

- We are moving towards mandatory immunization policy as per Ministry of Long-Term Care Directive from October 1, 2021 which requires all staff, students, volunteers, and support workers be either fully immunized OR provide valid exemption from a physician or nurse practitioner. We are happy to report only 4 Grace Manor staff remain unimmunized and will be placed on unpaid leave of absence effective November 15, 2021. We continue with enhanced measures including active screening, rapid antigen testing (2x/week for fully immunized, daily for partially – able to go to floor rather than wait for test, daily for unimmunized – required to wait for result prior to entering the resident home areas.
- Last week the National Advisory Committee on Immunization (NACI) provided recommendations that high-risk health care workers now qualify for 3rd dose booster shots for COVID-19 vaccine. We are currently awaiting further directions from Peel Public Health.
- Influenza season is upon us. We are happy to report all consenting residents have received their flu shots! We are currently running simultaneous flu shot clinics for our staff in the Rapid Antigen Clinic. We will continue to work hard to create a barrier of protection for our residents from COVID, Influenza, and other infectious diseases.
- As you may have noticed, we have temporarily moved our Rapid Antigen Clinic from the Atrium into the Chapel. We have done so strategically to allow for our residents, and their families to begin enjoying the atrium space again for activities, and visits. We have scheduled days for each unit to enjoy programming in the Atrium – please see the resident activity calendars on each resident home area for specific dates/times for Atrium Activities. The space can also be enjoyed during a visit with your loved one. We ask that everyone continue to practice public health recommendations including universal masking (for visitors, and residents as tolerated), social distancing, hand hygiene, and enhanced cleaning and disinfecting. The next phase of our re-opening plan is addressing the family room on the first floor to make it available for residents and families to enjoy meals or just family time during the winter months. We appreciate everyone's patience as we progress to some sense of normalcy at Grace Manor.
- Ministry of Long-Term Care inspector was in on October 7-15, 2021 to review outstanding Compliance Order issued in August 2021 related to Medication Administration. During the inspection, the order was found to be in compliance and has been cleared. This inspection report will be discussed in detail during our November Townhall Meeting.
- Family Townhall Meeting scheduled for Tuesday November 16, 2021 from 1:30pm to 2:30pm.

▪ **Q&A with Rohit Sharma – Dietary Manager**

- Rohit oversees dietary and meal planning for all of Grace Manor. Michelle asked Rohit a series of questions that had been submitted by FC members ahead of time. Summary of discussion provided in Appendix A below.

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Minutes Items

▪ **Fundraising / Projects Update**

- Susan update on plaque – approved and deposit made; will be completed in 3-4 weeks; Justine working with maintenance for installation; Jessica suggested an unveiling of plaque – Audrey sewing a fabric for the unveiling; plaque will be unveiled on an easel in the Atrium prior to installation beside the elevator wall
- Audrey Schreuders who has been leading fundraising for GM FC in close collaboration with FM FC for years gave an update on different activities:
 - Christmas gift bags for GM residents – Completed 115 bags – snow globes, Christmas colour pages, 4 markers, notebook, pencil. Posters will be put up by the Activation staff and become the property of GM.
 - Gift baskets to raise funds for GM and FM are completed –contents of basket: table mats, wine, \$50 gift cards eating – selling tickets on site at HCH – 1 ticket for \$2 or 3 tickets for \$5. Information will be posted around HCH and shared via the FC email list.
 - A parallel initiative is a grocery cart raffle valued at \$150 – Anne (FM) did all the shopping. Tickets will be sold same place as the gift baskets
 - Other items sold to raise funds: 18 masks to Guelph University – goats & dogs; collected \$500 for each of the Manors.

▪ **Other Information**

- Michelle mentioned that families can book other rooms in the HCH complex for onsite family gatherings (e.g. Providence Tower meeting room currently allows up to 16 people, cost \$80 for 5 hours). There are many rooms available in the different HCH towers. Contact for bookings is Jenny Hollander.

▪ **Closing Remarks/Reminders**

- Family Town Hall Meeting on November 16, 2021 at 1:30pm
- Please send any suggested agenda items to gracemanorbramptonfc@gmail.com

▪ **Action Items/Follow-up Matters:** *(see table below)*

- **Next Meeting:** Tuesday, December 7, 2021, at 2:00pm to 3:00pm by Virtual Zoom

▪ **Meeting adjournment**

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Action Items/Follow-up Matters As of November 2, 2021				
Subject	Date Raised	Responsibly	Status/Comments	Completion Date
GMFC adopt a code of conduct and confidentiality protocols	2021/09/07	Maria	Recommendation made as part of best practice for maintaining an effective group	
Grace Manor FC website updates	2021/07/27	Jessica/Trish Fred	To provide conditions for hosting on HCH website To provide all options for discussion when HCH conditions are known	
“Tribute to Staff” plaque is pending until financial update given to new Treasurer	2021/09/07	Vitina	Financial update from previous Executive Committee	October 5, 2021
GM Administration contact information with email addresses posted on HCH website	2021/10/05	Jessica	Grace Manor Leadership Contact List – Sep 27, 2021 provided by Administrator and emailed to families	October 12, 2021