



HCH *Here to Care.*

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Thursday, December 23, 2021

MEMO:

Regarding: STAFFING CONTINGENCY PLANNING

Distribution: ALL GRACE AND FAITH MANOR FAMILIES

From: Jessica Radon, Justine Dudziak, Aleksandra Grzeszczuk and Sellinor Ogwu

Dear Families,

Due to the rapidly increasing cases of COVID-19 in our community, we have been working on staffing contingency plans in the Manors. As you are likely aware, there is a staffing crisis across the healthcare sector. As we plan for what may lie ahead for us in the pandemic, this means we must look at what we will do if our staff get sick and we reach the stage of being in a staffing crisis.

Because of this, we are doing significant planning work and are reaching out to many agencies and groups in our surrounding community to see how they might be able to assist us, if we reach a critical point of staff illnesses. As you are all incredibly valued members of our community, we are reaching out to you now to think about how you might be able to help us.

It is our sincerest hope that these contingency plans will not be needed and that we are able maintain adequate levels of staffing across both of our Homes.

But in anticipation that it may be required, we are asking for your help. As many of you are essential caregivers to your loved ones, we believe you would be well suited to provide assistance, if it becomes required. If we did not have enough staff members to provide the care our residents need and deserve, we would ask you to consider coming in and providing 1:1 care to your family member to ease some of the burden on the staff.

Again, at this time, we are only in the planning stages and we truly hope and pray that we will avoid reaching a place of crisis. But, if we do reach that stage, we will then reach out to family members via Cliniconex message. In that message, we would ask you to get in touch with us if you are willing to help.

There is no action required of you at this time. We are just informing you of our contingency planning work and that there may be a need for family assistance in the future.

This is a critical time in the pandemic and we will all need to pull together to ensure that our residents are receiving the best care possible.

Thank you so much for your ongoing support of Grace and Faith Manors. Please continue to pray for both of our Homes, that we may all remain safe from the virus and that 2022 will see many brighter days ahead.

Merry Christmas and blessings to you all in the coming year.

Jessica Radon and Justine Dudziak
Grace Manor

Aleksandra Grzeszczuk and Sellinor Ogwu
Faith Manor