

GRACE MANOR FAMILY COUNCIL MEETING NOTICE & AGENDA

Date:	Tuesday, September 13, 2022
Time:	2:00PM to 3:00PM
Location:	<p>Topic: Grace Manor Family Council Meeting - Sep 13, 2022 Time: Sep 13, 2022 02:00 PM Eastern Time (US and Canada)</p> <p>Join Zoom Meeting https://us02web.zoom.us/j/88400233291?pwd=ODNzb1AwVjh4bFhhM0tBbW4vekYUT09</p> <p>Meeting ID: 884 0023 3291 Passcode: 884581 One tap mobile +14388097799,,88400233291#,,,,*884581# Canada +15873281099,,88400233291#,,,,*884581# Canada</p>

AGENDA Items

Welcome (1 minute)

Old Business (19 minutes)

- Minute (August 9, 2022) approval
- Murals - **Jody / Maria / Fred (5 min)**
 - Update on vendor selection process and timeline to completion
- Who Am I - **Gwen / Albert /Jody (5 min)**
 - Update on poster creation (Gwen); feedback from staff (Albert) and overview of poster creation process/timeline for those who did not go through Family Council (Jody)
 - Possible additional use as an 8 ½ x 11 booklet/binder in the staff break-room
- Annual Satisfaction Survey. CQI (Continuous Quality Improvement) and QIP (Quality Improvement Plan **Lorraine (9 min)**
 - Version of the survey distributed to family members will use the 5-point Likert scale discussed at last meeting (to improve quality of feedback) and be distributed electronically. Families will only receive the survey if their loved one is not able to complete a survey. The survey results help provide a baseline for “quality improvement” plans and reports which Lorraine will also discuss.
 - CQI – a series of standardized tools used by GM (and all LTCs in Ontario) to assist with the management of quality.
 - QIP – a formal and standardized planning process used by GM (and all LTCs in Ontario) outlining formal commitments to improve quality of care and how that will be measured.

New Business (30 minutes)

- Grace Manor Administration and Nursing Update **(15 min)**
 - Home updates from **Justine Dudziak**
 - New palliative and end of life measures being implemented as part of the Fixing Long Term Care Act. **Nursing Team**
 - Questions
- Updated resource page on Family Council Website **(5 min)**

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AGENDA Items
<ul style="list-style-type: none">○ Content on page has been reorganized and updated – brief overview of what’s there and how it might be useful to you.● Elections - Nominations (10 min)<ul style="list-style-type: none">○ Accepting nominations for Family Council executive committee positions (chair, vice chair, treasurer, secretary). Commitment is about 4 hours a month and it’s an opportunity to make a difference for your loved one, gain greater insights into how GM is run, build relationships with those in leadership positions at GM, and build relationships with others in the GM community.○ Getting involved is also of potential self-interest to improve LTC, should you need this service one-day.
Fundraising / Projects <ul style="list-style-type: none">● Latest Financial Statement (5 min)<ul style="list-style-type: none">○ Overview of latest financial statement (Michelle) and update on any upcoming fundraising activities (Audrey).
4. Closing Remarks/Reminders (1 Minute) <ul style="list-style-type: none">● Suggestions for New Agenda Items - 5 mins● Next meeting: Tuesday, October 11, 2022 at 2:00PM by Virtual Zoom
5. Meeting adjournment