

GRACE MANOR FAMILY COUNCIL MEETING NOTICE & AGENDA

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| Date: | Tuesday, June 13, 2023 |
| Time: | 2:00PM to 3:00PM |
| Location: | <p>Topic: Grace Manor Family Council Meeting - June 13, 2023</p> <p>Join Zoom Meeting https://us02web.zoom.us/j/89966264553?pwd=ZGUrSXQ5K3lYejhZUWFVbHUbWFVUT09</p> <p>Meeting ID: 899 6626 4553 Passcode: 263215</p> |

AGENDA Items

Welcome

Old Business (21 minutes)

- **Approval of May 9th Minutes (1 min)**
- **Follow-ups:**
 - **Access to Resident Care Plan** – discussion of new policy. **(15 mins)**
 Context: At our last meeting Justine explained that Care Plans will require more steps in sharing with POAs prior to the annual Care Conference. A practice to automatically share was requested last year to promote more meaningful exchange between families and the care team at the annual Care Conference. The new policy has been put in place that will require POA's to fill out 2 forms to request a copy of the Care Plan and a medication listing. We've asked Justine back to better discuss the reason for this change and to explain the new policy/process. There may be a cost requesting health information beyond the care plan and medication listing.
 - **Paintings** – 12 of 15 paintings by Audrey's brother-in-law have been delivered to Grace Manor and are in Justine's office for safe keeping. Discussion of two options: have residents participate in selecting the art for their floor OR have GM staff decide which paintings to place on which home unit. **(5 mins)**

New Business (37 minutes)

- **Discussion on a proposed change to the regular FC meeting day** – from the 2nd Tuesday of the month to the 2nd Wednesday of the month **(3 mins – Marc/Fred)**
- **June 24 informal gathering for Family Council members** – is there interest in participating in an informal meet-and-greet so that we can get to know each other better and build a stronger community? **(2 mins – Marc and Fred)**
- **Skin and Wound Care** – Skin wounds can be a serious issue especially for residents who spend a lot of time in a wheelchair or in bed. Ekamdeep Kaur (Assistant Director of Resident Care) and Prudence Blake (wound care nurse) will join us to discuss how skin and wound care is managed at Grace Manor. **(15 mins)**
- **Continuous Quality Improvement (CQI) Resources** - are now available from both the GM bulletin board and the HCH website. These documents provide essential information on GM plans and performance metrics **(2 mins – Fred)**

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| AGENDA Items |
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| <ul style="list-style-type: none">• Home Updates – Administrator and Director of Care (Justine/Albert) (15 mins)<ul style="list-style-type: none">○ General home updates○ Update on RIA Survey Results |
| Fundraising / Projects <ul style="list-style-type: none">• No items for discussion |
| Closing Remarks/Reminders (1 Minute) <ul style="list-style-type: none">• We need your good ideas and observations. Please consider joining the Executive Council. Next meeting: Tuesday, July 11, 2023 at 2:00PM by Virtual Zoom. <ul style="list-style-type: none">• Send suggestions for new agenda items to: gracemanorbramptonfc@gmail.com |
| Meeting adjournment |