

# Faith Manor Family Council Meeting Agenda

## January 17, 2024, 2023

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| <b>Date:</b>     | WEDNESDAY January 17, 2024   |
| <b>Time:</b>     | 7:00PM to 8:00PM   |
| <b>Location:</b> | <p><b>Topic: Faith Manor Family Council Meeting</b><br/> <b>Time: 7pm-8pm</b><br/> Join Zoom Meeting</p> <p><b>Join on your computer, mobile app or room device</b></p> <p>Frances Kupka, Terry Shea, Shirley Graham, Lynn vanLieshout</p> |

| AGENDA Items   |
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| <p><b>Welcome and chaired by Lynn Vanlieshout- Opening Statement:</b> The FC Chair welcomed everyone to the Faith Manor Family Council Meeting. She reminded everyone that this meeting is not to focus on individual personal concerns but to engage with families so we can work together with management to build a positive and collaborative relationship in order to make Faith Manor a great place for residents! FC Chair informed families that staff will stay at the end of the meeting should any family member want to address an individual or personal issue with them</p> <ol style="list-style-type: none"> <li>1. Minutes approval October 25/23 – moved by Shirley and seconded by Terry. Carried</li> <li>2. <b>Ongoing Business -NA</b></li> </ol>  |
| <p><b>3. New Business (45 minutes)</b></p> <ul style="list-style-type: none"> <li>● Home Update – Sellinor Ogwu-Administrator-(10-15min) Tulip Restaurant Update<br/> Several outbreaks at the home, COVID, RSV and Human.... We lost one resident to COVID and one to RSV.<br/> Quality Improvement Plan – final submission to be done March 31<sup>st</sup>. In past quarter 20 residents went to hospital, of which 3 passed away. 20 admissions of which 15 passed away. Most were coming to LTC at end of life already. Did well with outbreak management, as only 3 staff were affected. For Strategic Planning we making we are abiding by the regulations, and resident safety is a priority, and staff are being trained.<br/> Director of Care has resigned her position, and Kamal will be stepping into the role as Director of Resident Care of Faith Manor. Lorraine Anderson CQI has left as well, and Judy Kirby (Dietary Manager) will be stepping into this role in the interim. Results and summary of Residents and Family survey that was completed last year. Action plan to be created based on results. All documents will be shared with Family Council.<br/> Red Tulip – restaurant will stay open. Faith Manor nutritional staff will manage. Open Tues-Friday from 10-2; muffins, tea, cookies, fish and chip Friday, open for catering and special requests. To be run by volunteers. Will open March 5<sup>th</sup> under the new model.</li> <li>● Lynn-updates (10 min)</li> </ul> |

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| AGENDA Items  |
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| <ul style="list-style-type: none"><li>● Wishing well program-Jody (5 min)-</li><li>● RAPS Program/Env Update-(10 min)<br/>Working on kids corner for Faith Manor on second floor. Will be announced in the Tie that Binds.<br/>Hoping to have that done by the end of February</li><li>● Open Discussion-(15)<br/>Handwashing station near the food prep area is not working and staff are not able to use it since about October; staff have implied that water gets spilled and creates slip hazard. Maybe rubber mat could be laid down.<br/>Frances enquired about idea of Gift Shop on site. Could be idea for Bethany Place. Could use students to staff Gift shop to earn their community hours.</li></ul> |
| <b>4. Closing Remarks/Reminders (1 Minute)</b> <ul style="list-style-type: none"><li>● Next meeting: February 21<sup>st</sup> @ 7pm via Teams</li></ul>   |
| <b>5. Meeting adjournment: 7:48 pm</b>  |

*A. Confriskout*

February 23, 2024