

Faith Manor Family Council Meeting

Minutes

June 11, 2025

Date:	WEDNESDAY June 11, 2025
Time:	7:00PM to 8:00PM
Location:	Hosted on TEAMS LINK TO MEETING and in Education Room
Topic:	Faith Manor Family Council Meeting
Present:	Peter Dykstra, Lynn VanLieshout, Terry Shea, Irene Leber, Louise Andrews, Jacquie Vezeau, Rudy Sacha, Alisa Bowell, Sharman Martin, Jody Clarke, Kamaljeet Kedhon, Pratima Harry, Louise Aguiar

Welcome and chaired by Peter Dykstra- Opening Statement:

The Family Council is not meant to be a place to vent individuals' concerns, complaints or situations that need to be dealt with in a timely and personal way with the residents and staff involved. There are four main functions of the family council. They are:

1. To provide support to family members and offer guidance to new families during their transition to Faith Manor
2. To provide education for family members to learn and gain an understanding of Faith Manor and how it operates.
3. To be advocates and assist in problem-solving regarding collective concerns to improve the residents' quality of life.
4. To communicate and provide an opportunity for family members to be informed about what is happening in the home and to solicit ideas, give feedback, and make suggestions from members to the home.

Agenda:

1. Approval of Minutes for May/25

Moved by Terry Shea, seconded by Louise Andrews. *Carried*

2. Matters arising from previous minutes

- Laundry discussion – with Laundry Supervisor (Sharmane Martin)

Clothing is supposed to be separated on the floor by PSWs. They are to check all pockets and send them down the chute. Only two folks are responsible for 164 residents, so once clothes come down the chute, they go straight into the washers. Items are washed based on a code put into the washer. Personals go to the individual who sorts and hangs. The laundry team has recently changed laundry products, which may help to mitigate lingering odors and some staining. Items are not sorted by colour – everything is washed together.

Issues of personal clothing going missing will be dealt with by having the laundry team sort and deliver clothing, as PSWs were asked to assist, and that only increased errors.

Is it possible to create a white load per floor that could go down? Sharmane will reach out to team to see if it is possible

- Wheelchair seats can get soiled and become smelly – is there an option to clean them in some way?

- Website revision of FM Family Council section
Some updating has been done. More work to be done. Please visit the website and provide feedback as to any items you would like to have added, or updates required.
- Concern update re: staff attendance boards – not currently being kept up to date. Things will be changed as the Eden Approach is implemented.

3. Administrator's Report

IPAC – Faith Manor started on respiratory outbreak on May 26. It started on the 2nd floor. As of yesterday, all precautions were lifted on the 2nd floor. On May 30th, an outbreak started on the 3rd floor. Some staff were infected as well, but all have since cleared. The 3rd floor should be clear shortly

Contractor services – Eye clinic comes regularly – a message will be circulated when the optometrist schedules a date, and family members can schedule a time. A dental clinic is available as well. An appointment can be scheduled as needed or when the clinic is hosted. Foot care services are available as well and can be scheduled to attend to an individual resident's room. The hair salon is available on Thursdays and Fridays. Staff can be notified that you wish to have the resident's hair cut, and volunteers can bring residents down. A hearing clinic is on site as well. Physiotherapist at FM, Mondays, Thursdays, and Fridays. TV and phone services are available – the IT team coordinates services. Silver Fox Pharmacy is responsible for all prescription medications.

Care Conferences – front-line staff are being invited to conferences, as they spend more time with the residents than the leads tend to

4. Program Director's Report

The kick-off to June had to be cancelled. Smile Theatre was to come and give a performance, but had to be cancelled due to circumstances at the home. Performance will be rescheduled.

Tristan is set up for June – a performer to come in next week.

Different themed events are to happen throughout the month.

Sensory scape door decal project – order has gone in, and Jody is waiting to hear when the order is in and installation will start.

Planter project – all planters have been taken to the florist to get potted. Looking for additional funding to fill planters.

One of the Ambient boards has been delivered to the second-floor neighbourhood, just as the neighbourhood went into outbreak. No formal training has happened as of yet.

5. New Business

- Eden Project update

Jacque provided an update to the Eden Project. Things were slowed down by the outbreaks. Care partners will begin education with the FM team to discuss Eden foundations, principles, etc. How to communicate with residents, how to communicate with residents with dementia. Asked Peter to share the survey with the FM mailing list. Garden Grove, Rainbow Ridge, Windmill Way, and Lighthouse Lane will be new names for neighborhoods. Family members invited to learning circles – families will also be invited to pilot as well

- Donation for Activities Supplies

Sarah VanVliet-Rogers informed Peter that we have \$7,343.50 in the family council account.

Committee approved use of \$3500 to create activity bins for neighbourhoods. Including some summer

activities such as plants and planters,

- Family Council Terms of Reference review – Peter to review over the summer and come back with suggestions after reviewing terms from other homes. Committee happy to continue with current Terms until then.
- Family Meet and Greet – Saturday Morning, August 30, 2025 – Labour Day Weekend. Perhaps from 10-12. Maybe do a Sunday afternoon instead,

6. Closing Remarks/Reminders

- **Next meeting: Sept. 17, 2025 7PM – on line and in Education Rm. (Cancelled)**

7. Meeting adjournment:

Signed: 

Date: October 15, 2025